

Policy for processing members personal data

By “processing members personal data” we refer to all management of these, that is collecting, saving, processing, and sharing personal data.

How we use the data

All the members shall feel safe when sharing personal data with Uddevalla Sim. Uddevalla Sim is transparent regarding how we collect and process personal data. Uddevalla Sim collects only the personal data that is necessary and relevant for the end goals they are intended to.

Mainly, we collect your personal data when you:

- Become a member and books some of our groups.
- Sign up to competitions/camps.
- Sign up to an education under our association.

The personal data Uddevalla Sim usually process is:

- Name.
- Social security number, this is required for insurance and the state LOK-support.
- Address, e-mail and phone number, this information we need to be able to keep contact with members and continuously send information to the member.
- Address, e-mail and phone number to parents or legal guardians. A big amount of our members are underage, in these cases we need to send important information to parents or the legal guardian.
- License number, a number that all active competition-swimmers get to be identified in the databases connected to swimming. This is mainly handled by Svenska Simförbundet.

In some cases, we may also collect data about:

- Bank account number. It sometime happens that we need access to a members' bank account number to do repayments at special events. These data are erased when the transactions have been made.
- Food allergies and special diet. For those swimmers who goes to competitions and camps where food is included, the association needs to be aware of this to be able to book the food in advance. To process this information, expressed consent is required.
- Sickness and functional variations. In some cases, it is necessary for the association to be aware of sicknesses or functional variations the member may have. Expressed consent is required for the association to process this kind of information. Expressed consent in those needed is received to Uddevalla Sim in writing before the processing of data begins. The member has the right to withdraw a sent consent.

Consent is required regarding processing sensitive personal data, for example food allergies, special diet, sickness, and functional varieties. Written consent is also required for allowance of publishing of name and photography at Uddevalla Sims website, social media and submissions of results from competitions to the newspaper.

Sharing

Under some circumstances, we share members personal data with state, municipality and Riksidrottsförbundet as well as underlying associations, insurance company and granting authorities in what way the business requires. We also share the personal data with third part when entering competitions and camps.

Sorting out

The personal data is saved while there is a need to store them to fulfill the tasks they were collected for. Accordingly, the personal data is deleted when the membership ceases. The personal data may have to be saved for other purposes, for example accounting and activity support from the state.

Right to correcting

The member always has the right to get personal data corrected if they are wrongfully or incomplete.

Safety

The data the member is trusting with Uddevalla Sim is processed in an adequate way. There is only a limited amount of people with access too the personal data. The personal data is not transferred to a third part outside of Uddevalla Sim except for those situations listed under "Sharing"